

ADDENDUM

Addendum No. 1

Owner: City of Owosso
Project: Public Safety Building Access Control System Implementation Bid
Engineer: Public Safety

NOTICE TO ALL PROSPECTIVE BIDDERS

BIDS DUE: September 2, 2025 at 3pm

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This Addendum is a part of the Contract Documents and modifies the previously issued Bidding Documents. Acknowledge receipt of this Addendum in the space provided on the "*Signature Page and Legal Status*" section of the Bid Proposal. Failure to do so may result in rejection of the Bid.

ITEM NO. 1:

Remove Page 5. Replace with Page **5. REV**

To add line 11.

Propped-Door System Integration

Provide automated alerts via text message and/or email when a secured door is left propped open beyond a defined time period. This feature will help ensure immediate awareness of potential security breaches and support timely corrective action.

END OF ITEM NO. 1

END OF ADDENDUM NO.1

components. Post-installation support should be available to address system issues, updates, and maintenance.

9. Future-Proofing and Compliance

Utilize standards-based technology that supports integration with future systems, adheres to municipal I/T policies, and accommodates evolving security and compliance requirements.

10. Compatibility

Required badges to be compatible with Memorial Healthcare and Owosso Public Schools door access system.

11. Propped-Door Alerting

Provide automated alerts via text message and/or email when a secured door is left propped open beyond a defined time period. This feature will help ensure immediate awareness of potential security breaches and support timely corrective action.

Scope of Work

The City of Owosso is moving forward with efforts to modernize its access control systems at the Public Safety Building. This project will involve the installation of a new electronic access control system designed to enhance security, streamline entry management, and provide centralized, browser-based administration over the City's I/T network.

The selected contractor will be responsible for furnishing and installing a multi-door access control solution that includes power-integrated control panels, door expansion modules, and proximity-based entry readers. The system will be capable of managing multiple entry points while allowing authorized City personnel to monitor and administer access remotely via a secure web interface.

Installation will include all necessary low-voltage wiring, fittings, and hardware mounting. A total of seven mullion-style proximity readers will be installed on designated doors. These readers will be wired back to two centralized access control panels, each equipped with power capabilities, and supplemented by two-door expansion boards to support scalability.

The contractor will also provide a complete installation of one access-controlled door, which includes cutting into the existing frame, mounting the required components, and connecting the wiring to the main control system. This work must be performed in a clean, professional manner with minimal disruption to building occupants and operations.

Once installation is complete, the contractor will test all doors, readers, and control units to ensure full functionality. System verification will include credential registration, access event tracking, and real-time door control through the administrative interface.

The access control solution will be fully integrated into the City's existing I/T network infrastructure. This integration will allow for remote management of access points at both the main facility and future remote buildings. City administrators will be able to grant or revoke access, monitor activity logs, and lock or unlock doors securely from a web browser-based dashboard.

The contractor will provide a 90-day installation warranty, ensuring that any post-installation performance issues are addressed promptly. Additionally, all system components will be backed by a five-year manufacturer warranty covering hardware defects.